

Hopewell-Loudon's LPDC

Preapproval Form: To be submitted prior to engaging in PD

Name: _____ IPDP Approval Date: _____

Date(s) of Professional Development: _____

Location of Professional Development: _____

Title of Professional Development: (Specify) _____

Number of contact hours requested: _____ Number of CEUs: _____

Type of PD (Select one or more as appropriate.)

- College/University course (If needed, please fill out the tuition reimbursement form and attach it to the pre-approval form before submitting to the LPDC)

Class beginning date: _____

Class completion date: _____

- Ongoing series of workshop sessions

- Conference

- Single workshop

- Professional Learning Team/Community involvement

- Independent study/action research

- Professional educational organization activities

- District leadership team, LPDC, curriculum development, school improvement

- Coaching/mentoring student teachers, new teachers or teachers in need

- Other, not listed above: (Specify) _____

Description of PD

IPDP Goal(s) applicable to this PD

Please turn to your PD standards and check the box or boxes this PD experience addresses.

PD Standard 1

PD Standard 2

PD Standard 3

PD Standard 4

PD Standard 5

PD Standard 6

Signature of applicant _____ Date _____

FOR LPDC USE ONLY

Revise/Resubmit

Revision Advice:

-OR-

Approved as written

Approval Signature _____ Date _____

Hopewell-Loudon's LPDC
Evaluation of Preapproved Professional Development
[To be completed *after* the PD experience
College and University courses excluded]

Directions: Complete section I and II.

- I. Alignment to Ohio Professional Development Standards.
Answer only those which apply to this PD experience. Refer to your PD standards to formulate your responses.

Standard 1: How is this PD purposefully structured to occur over time?

Standard 2: What data sources guided you toward this PD?

Standard 3: How does the PD include opportunities for collaboration?

Standard 4: How did the PD include varied learning experiences to accommodate adult learning needs?

Standard 5: Evaluate the PD as to its short- and long-term impact. Be as specific as possible.

Standard 6: How did the PD result in the acquisition, enhancement or refinement of skills & knowledge? Be specific.

II. Identify and attach documentation to evidence completion of the PD experience.

Submitted documentation: (Check all that apply.)

- Certificate of attendance
- Reflection journal
- Time log
- Agenda with specific dates & times
- Conference program with attended sessions identified
- Transcripts or grade reports (an official transcript will be needed at renewal)
- Original work related to PD: portfolio, lesson plans, curriculum documents, grants, academic articles, etc.
- Other: (Specify) _____

DO NOT MARK BELOW THIS LINE. FOR LPDC USE ONLY.

- Revise/Resubmit

Revision Advice:

-OR-

- Approved as written

Approval signature _____ Date _____